



MOBILE HOTSPOT LENDING POLICY

INTRODUCTION

The Woods Memorial Library offers the loan of a mobile Wi-Fi hotspot to patrons who are ages 18 years or older. Up to 10 devices can be connected to a single hotspot at one time.

CURCULATING MOBILE WI-FI HOTSPOTS

- Loan period: 14 days with 1 renewal.
- Fines: \$5 per day, not to exceed \$50 if returned after it is considered lost. Once a device enters lost status, it will be turned off and will no longer be usable.
- Replacement Cost: Should a hotspot need to be replaced due to loss, damage, or misuse, the total cost is \$120 or current market value, whichever is higher.
- Holds: The hotspots are available on a first-come, first-served basis and may not be placed on hold. **In order to promote and facilitate access of this service to all Barre Library patrons, users must wait at least 24 hours before borrowing an additional hotspot.**

BORROWING REQUIREMENTS

All borrowers must present a valid C/W MARS library card in good standing.

Borrowers accept full responsibility for any hotspots checked out, including supervising them if used by others.

BORROWING PROCESS

Patrons may borrow only one hotspot at a time. Borrowers may not pass hotspots to other users. If they wish to give one to another patron, they must return it to a library staff member at the circulation desk from which it was borrowed so that the other patron may check it out on their own account.

Hotspots must be returned to a staff member at the Barre Library Circulation Desk from which they were borrowed, not placed on an unstaffed desk, in a book drop, or returned to another library.