

# **Woods Memorial Library – Barre, MA**

## **MBLC Wi-Fi Hotspot Lending Policy**

*Approved by the Board of Library Trustees on July 14, 2021*

### **Introduction**

The Massachusetts Board of Library Commissioners (MBLC) has initiated a wi-fi hotspot program for libraries to circulate to their patrons.

According to the MBLC, the hotspots have the following rules they ask libraries to follow:

- the borrower needs to be 17 years or older;
- filtering is enabled by default, but should be disabled upon request by someone 17 years or older (no stated reason required); and,
- hotspots are available to users from any municipality certified for State Aid; they can't be reserved for local users only.

### **Circulating MBLC Wi-Fi Hotspots**

Default policies have been set in Evergreen at the C/W MARS network level:

- Loan period: 14 days with 1 renewal.
- Fines: no fines.
- Holds: the hotspot will fill a hold when the pickup location is the item's owning library to prevent the hotspot from going in transit in delivery.

### **Borrowing Requirements**

All patrons are required to sign Barre Library's *Technology User Agreement* each time they borrow an MBLC wi-fi hotspot, acknowledging that they have read, understand, and agree to follow it and this policy.

All borrowers must present a valid C/W MARS library card in good standing.

Borrowers accept full responsibility for any MBLC wi-fi hotspots checked out, including supervising them if used by others.

### **Borrowing Process**

Unless otherwise specified, patrons may borrow only one MBLC wi-fi hotspot at a time.

Borrowers may not pass MBLC wi-fi hotspots to other users. If they wish to give one to another patron, they must return it to a library staff member at the circulation desk from which it was borrowed so that the other patron may check it out if no other patrons are waiting for one.

MBLC wi-fi hotspots must be returned to a staff member at the Barre Library Circulation Desk from which they were borrowed, not placed on an unstaffed desk, in a book drop, or returned to another library.